



**CELEBRATING 70 YEARS**  
**GRANVILLE COUNTY CHAMBER OF COMMERCE BANQUET**  
**Monday, January 30, 2012; 6:30 pm**  
*Announcing a "return engagement" of the incredible*  
**JEANNE ROBERTSON**

In celebration and observance of the Chamber's 70th Anniversary, the Board of Directors extends an invitation to attend the 2012 Annual Meeting and Banquet Monday evening, January 30, 2012, 6:30 pm, at Vance-Granville Community College's Civic Center.

According to William Adcock, chairman of the Meetings Committee, the order of the evening will include presentation of the prestigious John Penn Citizen of the Year Award, recognizing outstanding community service.

Also, it is indeed the privilege of the Chamber, for **JEANNE ROBERTSON** to be the guest presenter at this special anniversary event. The Chamber has received numerous requests to "bring Jeanne back". So, come prepared to enjoy a wonderful evening of dinner, recognition and humor . . . as the 6'2" stand-up, motivational, outstanding speaker entertains!

Many will remember the first time Jeanne wowed our Chamber audience when she randomly chose gentlemen from the audience to "assist" her as she demonstrated a pageant line-up. Amazingly, she is constantly using real-life experiences as her presentation material, and writes her own material.

Here's a little background on Jeanne from her bio to refresh memories— she "reached her 6'2" stature at age thirteen. Perhaps it was an indication of a future speaking career that would soar to great heights.

Professional speaking might not have been predicted when Jeanne was in the seventh grade in Graham, NC, when and where she would have been voted most likely to make the basketball team and least likely to be a contestant in the Miss America Pageant. It was her participation and perhaps even her losing of the Miss America title that turned Jeanne's life into a succession of events which led her to be one of the funniest, busiest and most popular professional speakers in America today.

Because she was asked to speak every day as Miss North Carolina, Jeanne traveled her native state for one year, speaking at pageants and addressing civic clubs and corporations. When that time was over, she found that people were willing to pay her to come and address their groups and conventions and loving every laughing minute of it. They wanted Jeanne—not just a title holder—and they wanted her because she made them laugh.

At that point, Jeanne still viewed speaking as a way to make a little money while continuing her education. She received her degree at Auburn University and taught physical education in high school and college, a career she enjoyed for nine years. But throughout those years, the requests continued to pour in for her to speak. In 1976, she stopped teaching and entered professional speaking full-time.

She specializes in using clean humor based on her life experiences. Robertson has been speaking professionally since 1963, and averages over a hundred presentations to corporations and associations annually. Robertson utilizes her positively funny style to illustrate how a sense of humor can be an integral part of one's strategy for success."

Jeanne Robertson's appearance at our Chamber banquet is being sponsored by local Chamber member businesses: **PROGRESS ENERGY, presenting sponsor; B B & T; GRANVILLE HEALTH SYSTEM; CENTURY LINK; CERTAINTEED** and **THE SCHOOL OF GRAPHIC ARTS**. Because of these sponsorships, the quality of our banquet speakers is enhanced. **THANK-YOU FOR YOUR SUPPORT!**

Invitations are mailed to Chamber member businesses, with reservations requested by January 16th. Individual tickets are \$30, with corporate tables of eight being offered for \$225 and tables of ten for \$280.00. Chamber member Ted's Catering will be providing the buffet dinner.



**Granville County  
Chamber of Commerce's  
Mission Statement**

"The Granville County Chamber of Commerce seeks to promote a healthy economy with good business conditions, support good government, improve community relations and market service and programs for Chamber members"

**Granville Country Chamber of Commerce  
Executive Committee and  
Board of Directors 2011**

**President -**

Linda Taylor                      LTaylorBrooker@nc.rr.com  
Coldwell Banker Advantage                      528-4888

**President-Elect -**

George Ritchie                      gritchie@bbandt.com  
BB & T                      693-4141

**Vice President -**

Monica Satterwhite                      monica.satterwhite@ncesc.gov  
Employment Security Commission                      693-2686

**Treasurer -**

Jason Finch                      jfinch@capitalback-nc.com  
Capital Bank                      693-9000

**Past-President -**

F.O. Finch                      fofinch@nc.rr.com  
F.O. Finch Insurance Agency                      693-8888

**Board of Directors 2012**

Gerald Lloyd                      gerald.lloyd@fidelitybanknc.com  
Fidelity Bank                      528-4751

Beth Allen                      beth@advantagelendingllc.net  
Advantage Lending                      612-5318

cont...

**NOMINATING COMMITTEE  
REPORT TO THE COMMITTEE**

F. O. Finch, Past President and Chairman of the Nominating Committee, along with committee members, submits the following slate of officers and directors for the 2012 Chamber year:

President	George Ritchie	B B & T
President-Elect	Monica Satterwhite	Employment Security Commission
Vice-President	Cecilia Wheeler	Vance-Granville Comm. College
Treasurer	Jason Finch	Capital Bank
Past President	Linda Taylor	Coldwell Banker Advantage

**Board of Directors**

Term expires 2013	Mike McConchie (filling unexpired term)	M & M Consultants, Inc.
Terms expire 2014	Larry Wilson, II Eddie Dickerson Mike Arrington	Lewis Electric of Oxford The School of Graphic Arts Altec
Terms expire 2015	F. O. Finch Angela Allen	F. O. Finch Insurance Agency Universal Health Care

**Appointed**

Brian Alligood	Granville County Manager
Nancy Alford	Mayor, Town of Stem
Tom Mercer	Manager, City of Creedmoor
Mark Donham	Manager, City of Oxford
Tom Lane	Mayor, Town of Butner
Janet Parrot	Mayor, Town of Stovall

Newly-filled position are President-Elect, Vice-President, Past President, one unexpired Board of Directors term (expires 2013) and two Board of Directors terms (expire 2015).

As stated in the Chamber's By-Laws, the following will apply.

- C. **Nominations by petition.** Additional names of candidates for directors can be nominated by petition bearing the genuine signature of at least ten (10) qualified members of the Chamber. Such petition shall be filed within ten (10) days after the notice has been given of the names of those nominated. The determination of the Nominating Committee as to the legality of the petition shall be final.
- D. **Determination.** If no petition is filed within the designated period, the nominations shall be closed and the nominated slate of three (3) candidates shall be declared elected by the Board of Directors. Installation of the Executive Committee and the Board shall take place at the Annual Banquet with responsibilities beginning in February of the new year at the Board of Directors Meeting.

**JOHN PENN NOMINATIONS DUE**

Remember that there is still time to make a nomination for this year's John Penn Citizen of the Year Award. The forms are due at one of the Chamber offices by Wednesday, January 4th.

This prestigious award recognizes outstanding service to the community and was re-named the John Penn Citizen of the Year Award to honor Granville County's signer of the Declaration of Independence, John Penn.

The nomination form is available at the Chamber's offices or may be downloaded from the website, [www.granville-chamber.com](http://www.granville-chamber.com). The Recognition Committee appreciates receiving detailed information about nominees regarding community service, involvement and accomplishments.

Past recipients are: Dr. Joseph Colson, Hubert Gooch, Mrs. Gladys Satterwhite, Rev. Harrison Simons, John Mackie, Dr. David Noel, J. J. Medford, Tom Johnson, Clement Yancey, Leonard Dunn, Hubert Cox, Sr., Marshall Tanner, Dr. Jimmie V. Morris, Paul Kiesow, Stan Fox, Dr. John B. Hardy, Jr., Mrs. Robinette Husketh, Rev. G. C. Hawley, Hugh Currin, Sr., Tom Speed, Dr. Roy Noblin, John K. Nelms, Mrs. Mildred Jenkins, Mrs. Virginia Tuck, Mrs. Nancy Darden, Mrs. Carlene Fletcher, Leonard Peace, Sr., Harold Sherman, Boyce Harvey, Johnnie Cunningham and Doan and Bette Laursen.

**Board of Directors 2013**

Cecilia Wheeler	wheelerc@vgcc.edu
VGCC-South Campus	738-3521

Larry Wilson, II	larry@lewiselectricinc.com
Lewis Electric of Oxford	693-6615

**Board of Directors 2014**

Eddie Dickerson	edickerson@mhc-oxford.org
School of Graphic Arts	603-3910

Mike Arrington	Mike.Arrington@altec.com
Altec	528-2535

**Appointed**

Brian Alligood	brian.alligood@granvillecounty.org
Granville County Manager	693-5240

Mark Donham	mdonham@oxfordnc.org
City of Oxford	603-1100

Nancy Alford	
Mayor of Stem	528-2308

Tom Mercer	citymanager@cityofcreedmoor.org
Manager, City of Creedmoor	528-3332

Tom Lane	twlanebutner1938@msn.com
Mayor of Butner	575-3032

Janet Parrott	jcp4646@yahoo.com
Mayor, Town of Stovall	693-4646

## JANUARY CALENDAR OF EVENTS

2	HOLIDAY—New Year’s Day	
5 noon	Recognition Committee	Chamber Boardroom
10 8:00 am	Board of Directors Meeting	VGCC-South Campus
11 11 am-2 pm	Membership Drive	VGCC-South Campus
13 8:00 am	Government Forum	TBA
16	HOLIDAY—Martin Luther King, Jr. Day	
17 8:00 am	Ambassadors Meeting	Chamber Boardroom
19 8:00 am	Leadership Granville Steering Committee	Chamber Boardroom
19 noon	Human Resource Committee Meeting	Employment Security Commission , Oxford
23 noon	South Council Meeting	Bob’s Barbecue
30 6:30 pm	Chamber’s 70th Annual Membership Banquet	VGCC’s Main Campus - Civic Center
31	“Get the Money Monkey Off Your Back” Series begins; contact Joan Reid for Information; 603.1350; joan_reid@ncsu.edu	Granville Co. Extension Center, Wall St., Oxford

### SOUTH COUNCIL 2012

Jeanette Cash, chairman of the South Council group, welcomes program ideas for the dutch-treat lunch meetings. Meetings are customarily held bi-monthly - third Monday at noon. Feel free to suggest program topics and presenters to Jeanette.

We will begin 2012 off on Monday, January 23, noon, Bob’s Barbecue. Following lunch, attendees will give updates on their business, followed by a program. Watch for program details soon!

### HUMAN RESOURCE COMMITTEE JANUARY 19TH

HR Committee Member and President-Elect of the Chamber, Monica Satterwhite, will host the first Human Resource Committee Meeting of the year at the Employment Security Commission’s 518 Lewis Street, Oxford office.

Lunch will be followed by a program. Members will also have an opportunity to discuss monthly meeting dates, hosts and program topics.

An email reminder to committee members will provide additional meeting details.

### GOVERNMENT FORUM FRIDAY—JANUARY 13TH

What an impressive program line-up for the 2011 Government Forum Meetings! This is a “traveling” group, heading to whatever county destination is hosting. Several programs were arranged by Rep. Jim Crawford, and we appreciate his assistance. And, chairman Shields Blackwell has done an incredible job confirming speakers and host locations.

2012 will also be filled with informative programs—learning about Granville County and state agencies, local municipalities and area organizations.

Let the Chamber’s Government Forum meetings be included in your schedule—the second Friday of each month, 8:00 am.

Shields will be sending detailed information on each meeting soon. Plan to join the group Friday, January 13th for its first meeting of 2012.

### KUDOS

**UNION BANK, THOMAS COMBS AND STAFF**, for the outstanding Holiday Business-After-Hours that they hosted December 8th. This is **UNION’s** first year hosting . . . and what a grand event it was! Many thanks **UNION BANK!**

Congratulations to all **Granville County municipalities and communities** who had outstanding Christmas events—lightings, parades, etc. How fortunate we are to live in Granville County!



Jessica Cook is the Branch Manager for the SunTrust in Butner. She has been with SunTrust for a total of 8 years, 4 of which she has been at the Butner Branch. Jessica helps with meeting the financial needs of her clients as well as helping her teammates grow and succeed in their jobs. The mission of SunTrust is to Help people and institutions prosper.

Jessica was born and raised in Maryland and moved to North Carolina in March of 2006. Jessica enjoys spending time with her family and friends. She enjoys traveling and likes to be spontaneous by trying new things. She would like to meet you so feel free to stop by at any time..

## **AMBASSADOR CHAIR ASKS FOR MEMBER RESPONSE**

Mike McConchie, Action Coach and chairman of the Chamber's Ambassadors Group, is contributing an important article and request. Please read this information and respond by January 6th.

"In my opinion, JOBS, unemployment, lack of jobs, layoffs, are the greatest problem we have in this economy, not just nationwide, but also locally.

I truly believe that the Chamber of Commerce is a leading resource in solving the issue of jobs locally. I know I have had an impact on job creation with my clients and I am confident that many of you added jobs in your business and influence others in their adding jobs to the community.

My proposal is that we as a Chamber track how many jobs we have added directly or indirectly so that we can measure how we are doing as a community in this critical metric that has a major impact on all of us.

The best way to start would be for each Chamber member to email or call into the Chamber office how many jobs (full and part time) you created in 2011. This will be followed by either monthly or quarterly requests to update the Chamber with how many jobs you have added during that month or quarter.

To further enhance this tracking, I believe we should set a goal for the amount of jobs we as Chamber members will add in 2012.

So my call to action to each of you is that we step up and focus on JOBS and JOB CREATION and call or email to a Chamber office by January 6th with the exact number of jobs you have created in 2011.

We will track the information and update you throughout the year on how Granville County is progressing in job creation."

- Mike McConchie

## **GRANVILLE HEALTH SYSTEM WINS AWARD for EXCELLENCE IN PATIENT SAFETY**

Granville Health System (GHS) announced that it has been recognized for excellence in patient safety. The North Carolina Center for Hospital Quality and Patient Safety awarded GHS for maintaining nine consecutive months with zero catheter-associated urinary tract infections (CAUTIs).

On Nov. 18, the GHS CAUTI Prevention Team attended the NC Prevent CAUTI Collaborative Celebration in Durham, and was recognized for their outstanding performance improvement, receiving the award for "Zero CAUTIs for Nine Consecutive Months" at the statewide conference. The event marked the culmination of accomplishments from NC hospitals working together in an ongoing project to prevent catheter-associated urinary tract infections.

"Granville Health System remains focused on delivering quality care and patient safety," said L. Lee Isley, GHS Chief Executive Officer. "This recognition showcases the commitment made by our Board of Trustees and medical staff to ensure that our patients receive the best care possible. The hard work of our staff illustrates Granville Health System's dedication to quality improvement and supports our continued commitment to provide excellent service to the community."

The award also highlights an ongoing quality and improvement program that Granville Health System has implemented with great success. In fact, the American Alliance of Healthcare Providers named GHS as one of the top 10 hospitals in the country in their 2011 Hospital of Choice Award which recognizes hospitals that go beyond their walls in pursuit of excellence and quality care.

**CONGRATULATIONS GRANVILLE HEALTH SYSTEM!**

*Your chance to . . .*

*take a glimpse behind the badge . . .*

*get a firsthand look at police procedures . . .*

*become an informed citizen . . .*

# **CITIZEN'S POLICE ACADEMY**

***Tuesday Evenings from January 3 to March 6, 2012***

Sessions held in the Commissioner's Room

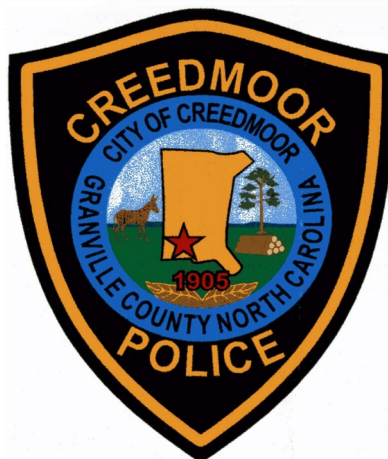
at Creedmoor City Hall from 7:00 p.m. to 8:30 p.m.

Applications available at Creedmoor PD or [www.cityofcreedmoor.org](http://www.cityofcreedmoor.org).

Submit your application today — space is limited!

All participants receive a CPA Certificate of Completion.

*Application deadline December 29, 2011.*



## **Session Topics Include:**

- Criminal Law
- Communications
- Arrest Procedures
- Crime Prevention
- Domestic Violence

Sgt Jon Smith  
Creedmoor Police Dept  
111 Masonic Street  
Creedmoor, NC 27522  
Phone: (919) 528-1515  
Fax: (919) 528-6320

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**E.T.N**

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912 Williamsboro Street / PO Box 545

Oxford, NC 27565

# TABBS CREEK ANIMAL HOSPITAL

## SPECIALS

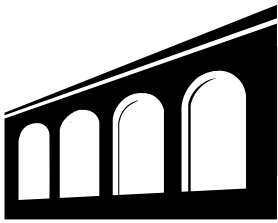
2012

January	Free Blood Pressure Reading & Pet Joint and Arthritis Disease Evaluation
February	10% off Dental Cleaning
March	10% off Lyme Vaccine
April	Client Appreciation Month
May	Biggest Loser Month
June	10% off Spay and Neuter
July	Spend at least \$40.00 and be entered into a drawing to win a Canine/Feline Basket
August	Free exam with basic Feline vaccines
September	10% off Dental Cleaning
October	Senior Wellness Month
November	25% off K-Laser Treatment
December	10% off Spay and Neuter

**Complimentary exam for New Clients**

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# VGCC OPPORTUNITY

*A Chamber/College Partnership Serving Business and Industry*

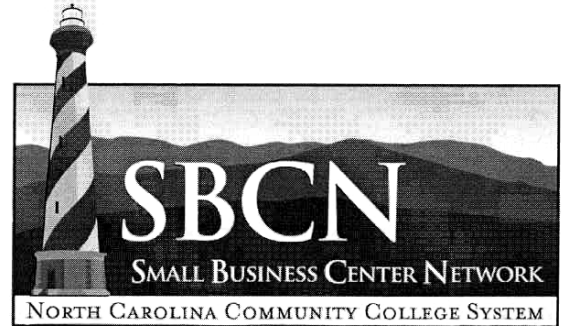
## SMALL BUSINESS CENTER

TO PRE-REGISTER,  
CALL:

MAIN CAMPUS: (252) 492-2061  
FRANKLIN CAMPUS: (919) 496-1567

SOUTH CAMPUS: (919) 528-4737  
WARREN CAMPUS: (252) 257-1900

The Small Business Center of VGCC was created to provide the small businesses of the community with a focal point for training, education, counseling and referral. The Small Business Center addresses the continuing need for updated information, refinement of management skills and the improvement of profit advantage in risk-taking. Seminars and short courses are designed to provide small business owners, managers and employees with updated information on various business topics. Because space may be limited for some classes, advanced registration is required for all Small Business Center courses. Pre-registration may be completed by telephone, by mail, or in person by contacting the VGCC Small Business Center located in Building 7, Room 7124, on the Main Campus between Henderson and Oxford. If you have questions, call (252) 492-2061, extension 3275 or 3240.



### MAIN CAMPUS — To Pre-register, call (252) 492-2061, ext. 3275 or 3240

COURSE	ROOM	DAYS	TIME	HOURS	START	END	INSTRUCTOR	FEE
BASICS OF BOOKKEEPING	7107	T	6-9 PM	3	5/1	5/1	MCLAMB	FREE
CASH FLOW	7107	TH	6-9 PM	3	5/10	5/10	WRIGHT	FREE
EXPRESS LOAN PROGRAM (SBA)	7107		9 AM-NOON	3	TBA	TBA	HANKINS	FREE
FACEBOOK & SOCIAL NETWORKING TO ENHANCE YOUR BUSINESS	7107	TH	9 AM-NOON	3	3/22	3/22	BROSSMAN	FREE
GET COMPLETELY OUT OF DEBT	7107	TH	6-9 PM	3	4/19	4/19	FRANK	FREE
GETTING \$ FOR YOUR SMALL BUSINESS	7107	TH	6-9 PM	3	3/29	3/29	PERRY	FREE
GETTING & STAYING ORGANIZED	7107	T	6-9 PM	3	3/6	3/6	COLLINS	FREE
HOW TO CREATE A POSITIVE WORK ENVIRONMENT	7107	W	9 AM-NOON	3	3/14	3/14	FORMICA	FREE
HOW TO HIRE & RETAIN GOOD EMPLOYEES	7107	TH	9 AM-NOON	3	3/8	3/8	PONDER	FREE
LEADERSHIP SKILLS FOR MANAGERS & SUPERVISORS	7107	T	9 AM-NOON	3	4/17	4/17	FORMICA	FREE
MARKETING FOR THE SMALL BUSINESS	7107	T	9 AM-NOON	3	5/8	5/8	COLLINS	FREE
N.C. AUTO EMISSION CONTROL	4110	MT	1-5 PM	8	1/9	1/10	BREWER	\$65
N.C. AUTO EMISSION CONTROL	4110	MT	1-5 PM	8	3/5	3/6	BREWER	\$65
N.C. VEHICLE SAFETY	4110	MT	1-5 PM	8	3/5	3/5	BREWER	\$65
N.C. VEHICLE SAFETY	4110	MT	1-5 PM	8	5/7	5/8	BREWER	\$65
NOTARY PUBLIC	7107	TW	5-9 PM	8	1/17	1/18	SPENCE	\$65+BK
NOTARY PUBLIC	7107	MT	5-9 PM	8	2/13	2/14	SPENCE	\$65+BK
NOTARY PUBLIC	7107	MT	5-9 PM	8	3/19	3/20	SPENCE	\$65+BK
NOTARY PUBLIC	7107	MT	5-9 PM	8	4/16	4/17	SPENCE	\$65+BK
E-NOTARY PUBLIC - ELECTRONIC	7107	T	5-9 PM	4	4/24	4/24	SPENCE	\$65+BK
SERV-SAFE	7107	W	8:30-5:30 PM	16	4/11	4/18	LAMBERT	\$65+BK
SUPER CUSTOMER SERVICE	7107	T	9 AM-NOON	3	3/6	3/6	COLLINS	FREE
TEN STEPS TO STARTING A BUSINESS	7107	T	6-9 PM	3	2/21	2/21	MCLAMB	FREE
TEN STEPS TO STARTING A BUSINESS	7107	T	6-9 PM	3	4/3	4/3	MCLAMB	FREE
UNDERSTANDING & USING THE NEC	7107	WTH	6-10 PM	8	4/25	4/26	THOMAS	\$65
WHAT YOU NEED TO KNOW TO LOCATE OR STORE FILES ON YOUR COMPUTER	7100	M	9 AM-NOON	3	4/23	4/23	PEACE	FREE
WHAT YOU REALLY NEED IN BUSINESS PLAN	7107	T	6-9 PM	3	5/8	5/8	COLLINS	FREE

### FRANKLIN CAMPUS — To Pre-register, call (919) 496-1567

NOTARY PUBLIC	TBA	MT	5-9 PM	8	1/9	1/10	SPENCE	\$65+BK
UNDERSTANDING YOUR CREDIT	TBA	W	10 AM-NOON	2	4/25	4/25	MAKO	FREE

### SOUTH CAMPUS — To Pre-register, call (919) 528-4737

HOW TO START A HOME-BASED BUSINESS	TBA	T	10 AM-NOON	2	2/28	2/28	MAKO	FREE
NOTARY PUBLIC	TBA	MT	5-9 PM	8	2/6	2/7	SPENCE	\$65+BK

### WARREN CAMPUS — To Pre-register, call (252) 257-1900

PRICING YOUR PRODUCTS & SERVICES	TBA	W	10 AM-NOON	2	4/18	4/18	MAKO	FREE
NOTARY PUBLIC	TBA	MT	5-9 PM	8	3/12	3/13	SPENCE	\$65+BK

CONTINUED...

# OCCUPATIONAL EXTENSION

VGCC Occupational Extension classes are organized to meet the job-related needs and interests of the community. Classes can be arranged at the suggestion of local citizens, businesses and industries. If you are interested in a course that is not listed, please contact the Director of Economic and Workforce Development at (252) 738-3324. All students (unless they are 65 years or older and a NC resident) will be required to pay a registration fee, which is due on the first day of class. Pre-registration is required. \*Before registering in these classes that run concurrently with curricula, it is STRONGLY recommended that the student has understanding of subject and/or prerequisites met.

Fee 1 - \$3.00 SECURITY FEE Fee 2 - \$3.00 SECURITY FEE; \$1.25 INSURANCE FEE

## MAIN CAMPUS — To Pre-register, call (252) 738-3324

COURSE	ROOM	DAYS	TIME	HOURS	START	END	INSTRUCTOR	FEE
OSHA VOLUNTARY COMPLIANCE OUTREACH	TBA	MT	TBA	10	TBA	TBA	TBA	\$65+BK+FEE 1
COMMERCIAL DRIVERS LICENSE CLASS B	7104	SA	8 AM-5 PM	80	4/14	6/23	KNIGHT	TBA
SUBSTITUTE TEACHING	TBA	TBA	6-9 PM	30	TBA	TBA	ADCOCK	\$120+BK+FEE 1
LEADERSHIP SKILLS	TBA	TBA	9 AM-1 PM	24	TBA	TBA	TBA	TBA
BIOWORK	TBA	MW	8-10 PM	128	1/18	5/7	TBA	\$178+BK+FEE 1
ELECTRICAL SYSTEMS*	4245	MW	5:30-9 PM	112	1/9	5/2	MEDLIN	\$175+BK+FEE 2
MIG WELDING*	5109/3101	MT	9 AM-1 PM	128	1/9	5/1	PACE	\$175+BK+FEE 2
TIG WELDING*	5109/3101	WTH	9 AM-1 PM	128	1/5	5/2	PACE	\$175+BK+FEE 2
ARC WELDING*	5109/3101	MT	6-9 PM	176	1/5	5/2	BULLOCK	\$175+BK+FEE 2
		WTH	6-8:30 PM					
INDUSTRIAL WIRING*	5113	TTH	1-5 PM	128	1/5	5/3	DURHAM	\$175+BK+FEE 2
MOTORS AND CONTROLS*	5113	TTH	9 AM-1 PM	128	1/5	5/3	HUDSON	\$175+BK+FEE 2
MOTORS AND CONTROLS*	5113	TTH	5-9 PM	128	1/5	5/3	DURHAM	\$175+BK+FEE 2
INDUSTRIAL ELECTRONICS*	5113	MW	11:30 AM-2:30 PM	96	1/9	5/2	HUDSON	\$175+BK+FEE 2
DC/AC ELECTRICITY*	5113	MW	5-9:30 PM	144	1/9	5/2	DURHAM	\$175+BK+FEE 2

## FRANKLIN CAMPUS — To Pre-register, call (919) 496-1567

COURSE	ROOM	DAYS	TIME	HOURS	START	END	INSTRUCTOR	FEE	PRE-REGISTRATION
BIOWORK	F306	T-TH	10 AM-2 PM	128	1/10	4/26	PICARD	\$175	1/5; 6 PM
BIOWORK	F306	WTH	6-10 PM	128	1/18	5/3	MACPHERSON	\$175	1/5; 6 PM
INTRO TO ADMIN ASSISTANT TRAINING	F5216	T	6-9 PM	36	1/17	4/3	HOWELL	\$120	
SUBSTITUTE TEACHING	TBA	MW	9 AM-NOON	30	3/5	4/4	TBA	\$120	
SUBSTITUTE TEACHING	TBA	MW	6-9 PM	30	1/30	2/29	TBA	\$120	
LOCKSMITH RECERTIFICATION	MULTIPURPOSE	F/SA	8 AM-5 PM	16	2/17	2/18	STRICKLAND	\$65	
CONVERSATIONAL SPANISH	TBA	M	6-9 PM	24	1/23	3/12	DOHNERT	\$65	

## SOUTH CAMPUS — To Pre-register, call (919) 528-4737

COURSE	ROOM	DAYS	TIME	HOURS	START	END	INSTRUCTOR	FEE
COMMERCIAL CLEANING	TW	6-9 PM	TBA	42	3/6	4/18	TBA	\$120
INTRO TO PLUMBING	TTH	6-9 PM	G117	36	2/21	3/29	ROGERS	\$120
BASIC SIGN LANGUAGE	T	6-9 PM	TBA	36	1/31	4/17	SNIPES	\$65
INTRODUCTION TO ADMINISTRATIVE ASSISTANT TRAINING	MW	6-9 PM	TBA	24	1/23	2/15	TBA	\$65
INTRODUCTION TO WORKPLACE SPANISH	MW	6-9 PM	G117	24	1/30	2/22	NEEMS	\$65
TRAINING EMPLOYEES COMMUNICATION	TH	6-9 PM	TBA	24	3/1	4/19	TBA	\$65
SUBSTITUTE TEACHER TRAINING	TTH	6-9 PM	TBA	30	2/7	3/8	COPLIN	\$120
SUBSTITUTE TEACHER TRAINING	TTH	6-9 PM	TBA	30	3/20	4/19	COPLIN	\$120
BLUEPRINT READING	T	6-9 PM	TBA	15	4/2	4/30	TBA	\$65

## WARREN CAMPUS — To Pre-register, call (252) 257-1900

COURSE	ROOM	DAYS	TIME	HOURS	START	END	INSTRUCTOR	FEE
A CAREER AS A VOLUNTEER COORDINATOR	W432	MW	5:30-8:30 PM	12	2/6	2/15	TBA	\$65
NOT READY TO RETIRE: JOB SEARCH FOR THE MATURE WORKER	W432	MW	5:30-8:30 PM	12	3/5	3/14	TBA	\$65

# OCCUPATIONAL EXTENSION COMPUTER CENTER

CATEGORY	ROOM	DAYS	TIME	START	END	HOURS	INSTRUCTOR	FEE
<b>MAIN CAMPUS Day Classes - To Pre-register, call (252) 738-3324, or 738-3417</b>								
ACCOUNTING: QUICKBOOKS	7100	T	9 AM-1 PM	3/13	4/17	24	STRICKLAND	\$65
GRAPHICS: POWERPOINT & PUBLISHER	7100	T	1:30-4:30 PM	2/7	3/27	24	SABAL	\$65
INTEGRATED SOFTWARE: MICROSOFT WORD & EXCEL 2007	7100	TH	9 AM-1 PM	2/23	3/29	24	PEACE	\$65
INTEGRATED SOFTWARE: ADMINISTRATIVE ASST. ESSENTIALS	7136	M-F	9 AM-NOON	2/13	5/4	177	SABAL	\$175
SPREADSHEET: INTERMEDIATE/ADVANCED EXCEL	7100	T	1:30-4:30 PM	4/3	5/8	18	SABAL	\$65
WINDOWS: BEGINNERS GUIDE TO COMPUTERS & THE INTERNET	7100	TH	9 AM-1 PM	1/12	2/16	24	PEACE	\$65
WINDOWS: BEGINNERS GUIDE TO COMPUTERS & THE INTERNET	7100	TH	9 AM-1 PM	4/5	5/10	24	PEACE	\$65
<b>MAIN CAMPUS Night Classes - To Pre-register, call (252) 738-3324, or 738-3417</b>								
ACCOUNTING: QUICKBOOKS	7100	W	6-9 PM	1/11	2/29	24	STRICKLAND	\$65
COMPUTER ELEC.: PC REPAIR & TROUBLESHOOTING	TBA	W	6-10 PM	1/11	5/9	72	EVANS	\$175
DRAFTING: AUTOCAD	7136	T	6-9 PM	1/31	5/8	45	BLAYLOCK	\$120
GRAPHICS: POWERPOINT & PUBLISHER	7100	W	6-10 PM	3/7	4/11	24	TBA	\$65
INTEGRATED SOFTWARE: ADMINISTRATIVE ASST. ESSENTIALS	7136	MWTH	6-9 PM	3/12	7/12	150	SABAL	\$175
INTERNET: WEB PAGE DESIGN	7100	TH	6-9 PM	3/8	4/12	18	NORFLEET	\$65
INTEGRATED SOFTWARE: MICROSOFT WORD & EXCEL	7100	T	6-10 PM	1/10	2/14	24	PEACE	\$65
INTEGRATED SOFTWARE: MICROSOFT WORD & EXCEL	7100	T	6-10 PM	4/3	5/8	24	PEACE	\$65
PHOTOGRAPHY: DIGITAL PHOTOGRAPHY & PHOTO EDITING	7100	M	6-9 PM	1/23	3/12	24	ALLEN	\$65
PHOTOGRAPHY: DIGITAL PHOTOGRAPHY & PHOTO EDITING	7100	M	6-9 PM	3/19	5/7	24	TBA	\$65
WINDOWS: BEGINNERS GUIDE TO COMPUTERS & THE INTERNET	7100	T	6-10 PM	2/21	3/27	24	PEACE	\$65

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## OCCUPATIONAL EXTENSION COMPUTER CENTER, CONTINUED

### FRANKLIN CAMPUS Day Classes - To Pre-register, call (919) 496-1567

WINDOWS: BEGINNER'S GUIDE TO COMPUTERS/INTERNET	F5111	TTH	9 AM-NOON	1/17	2/9	24	TBA	\$65+BK
INTEGRATED SOFTWARE: MICROSOFT WORD & EXCEL	F5111	TTH	9 AM-NOON	2/21	3/15	24	TBA	\$65+BK
BASIC WEB DESIGN	F5111	TTH	9 AM-NOON	3/20	4/12	24	TBA	\$65+BK
BASIC MOODLE: GUIDE TO ONLINE LEARNING	F5111	MW	9 AM-NOON	TBA	TBA	12	TBA	\$65+BK

### FRANKLIN CAMPUS Night Classes - To Pre-register, call (919) 496-1567

WINDOWS: BEGINNER'S GUIDE TO COMPUTERS/INTERNET	F5111	TTH	6-9 PM	1/17	2/9	24	TBA	\$65+BK
INTEGRATED SOFTWARE: MICROSOFT WORD & EXCEL	F5111	T	6-9 PM	2/21	3/15	24	TBA	\$65+BK
BASIC WEB DESIGN	F5111	TH	6-9 PM	1/19	3/8	24	EDWARDS	\$65+BK
BASIC MOODLE: GUIDE TO ONLINE LEARNING	F5111	MW	6-9 PM	2/13	2/22	12	CAPPETTA	\$65+BK
USE OF TECHNOLOGY IN THE CLASSROOM	TBA	TH	6-9 PM	1/26	2/16	12	STERLING	\$65
INTEGRATED SOFTWARE: POWERPOINT & PUBLISHER	F5111	TH	6-9 PM	3/22	5/10	24	EDWARDS	\$65
HOW TO BUY & SELL ON EBAY	F5111	W	6-9 PM	3/7	3/14	6	MOLL	\$65

### SOUTH CAMPUS Day Classes - To Pre-register, call (919) 528-4737

WINDOWS: BEG. GUIDE TO COMPUTERS & THE INTERNET	G130	W	10 AM-2 PM	4/4	5/9	24	WATKINS	\$65
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### SOUTH CAMPUS Night Classes - To Pre-register, call (919) 528-4737

MOODLE: GUIDE TO ONLINE LEARNING	G130	TTH	5:30-8:30 PM	2/21	3/1	12	TBA	\$65
INTEGRATED SOFTWARE: MICROSOFT WORD & EXCEL 2007	G130	M	6-9 PM	2/27	4/16	24	BACON	\$65
ACCOUNTING: QUICKBOOKS	G130	TH	6-10 PM	3/8	4/12	24	RICHARDSON	\$65
HOW TO BUY AND SELL ON THE INTERNET	G130	M	6-8 PM	4/23	4/30	4	MOLL	\$65

### WARREN CAMPUS Night Classes - To Pre-register, call (252) 257-1900, ext. 3686

INTEGRATED SOFTWARE: MICROSOFT WORD: INTRODUCTION	W407	TTH	5:30-8:30 PM	1/10	2/7	24	BUFFALOE	\$65
INTEGRATED SOFTWARE: MICROSOFT EXCEL: INTRODUCTION	W407	TTH	5:30-8:30 PM	2/21	3/14	24	BUFFALOE	\$65
INTEGRATED SOFTWARE: MICROSOFT POWERPOINT: INTRODUCTION	W407	TTH	5:30-8:30 PM	3/27	4/19	24	BUFFALOE	\$65
WINDOWS: SOCIAL NETWORKING SECURITY	W407	TTH	5:30-8:30 PM	5/1	5/10	12	BUFFALOE	\$65

## PUBLIC SERVICES

CLASSES SCHEDULED UPON REQUEST. TO REGISTER, CALL (252) 738-3273

VGCC Public Services courses are scheduled upon request and are often taught at the requesting agency's facility. For more information on how to arrange a class to meet your specific needs, call VGCC at (252) 738-3273, or (252) 738-3225. You can view our current schedule for both fire/rescue and code enforcement programs at <http://www.vgcc.edu/Schedules/FireRescue-schedule.cfm>. This schedule is updated weekly.

COURSE	ROOM	DAYS	TIME	START	END	INSTRUCTOR
LAW AND ADMINISTRATION	7107	F	6:30-9:30 PM SA SU	1/20 8 AM-5 PM 8 AM-NOON	1/22	GRAHAM
MECHANICAL INSPECTION III	7101	SASU	8 AM-5 PM	1/21	1/22	MAIDON
ELECTRICAL INSPECTION LEVEL II	7107	SASU	8 AM-5 PM	1/28	2/5	THOMAS
BUILDING INSPECTION LEVEL I	7104	SASU	8 AM-5 PM	2/4	2/19	FRAZIER
ELECTRICAL INSPECTION LEVEL I	7107	F	6-10 PM SASU	2/17, 3/2 8 AM-5 PM	2/19, 3/4	THOMAS
FIRE INSPECTION LEVEL II	HENDERSON FD	SASU	8 AM-5 PM	3/3	3/11	FRAZIER
PLUMBING INSPECTION I	7107	SASU	8 AM-5 PM	3/10	3/18	KEPLAR
FIRE INSPECTION LEVEL I	7242	SASU	8 AM-6 PM	3/17	3/25	KLUS
ELECTRICAL INSPECTION III	7107	SASU	8 AM-5 PM	4/14, 4/28	4/15, 4/29	THOMAS

## ADDITIONAL HEALTHCARE PROGRAMS

TO PRE-REGISTER, CALL (252) 738-3417 OR (252) 738-3324

COURSE	LOCATION	DAYS	TIME	HOURS	START	END	INSTRUCTOR	REGISTRATION
HEALTH UNIT COORDINATOR	5220	MW	6-9 PM	96	3/19	7/16	STARLING	\$175+BK
HEALTH UNIT COORDINATOR	5220	MW	1-4 PM	96	4/23	8/20	STARLING	\$175+BK
MEDICAL TERMINOLOGY	5220	MW	6-9 PM	96	1/18	5/7	MILLER	\$175+BK
MEDICAL TERMINOLOGY	7242	TTH	6-9 PM	96	5/3	8/30	MOSELEY	\$175+BK
CERTIFICATION TEST PREP	7242	TTH	6-9 PM	96	3/27	4/19	MOSELEY	\$65
MEDICAL BILLING ICD-10	5220	TTH	6-9 PM	72	3/13	5/31	MILLER	\$175+BK
PHYSICAL THERAPY AIDE	5218	TTH	6-9 PM	96	1/24	5/10	FORSYTHE	\$175
PHYSICAL THERAPY AIDE	7107	MW	9 AM-1 PM	96	3/5	5/23	COOKE	\$175

The cost of each ONLINE course is \$65. Each 24-hour course generates 2.4 CEUs. Go to [ed2go.com/vgcc](http://ed2go.com/vgcc) to see a complete list of available courses..

A Writer's Guide to Descriptive Settings  
 Accounting Fundamentals  
 Administrative Assistant Fundamentals  
 Administrative Medical Assistant, Explore a Career as an  
 Adobe Acrobat 9, Introduction to  
 Adolescents, Understanding  
 Aging Parents, Assisting  
 Ajax Programming, Introduction to  
 Algebra, Introduction to  
 Alice 2.0 Programming, Introduction to  
 Anatomy and Physiology, Human  
 Arts and Crafts Business, Start Your Own  
 ASP.NET, Introduction to  
 Assertive, Get  
 Business Analysis, Introduction to  
 Business and Marketing Writing  
 Business Fundamentals, Mastery of  
 Business Law for the Small Business Owner  
 Business Plan, Creating a Successful  
 Business Writing, Effective  
 Business, Start Your Own Small  
 C++ Programming, Introduction to  
 C++ Programming, Introduction to  
 Caterer, Secrets of the  
 Children, Writing for  
 Classroom Computer, The  
 Classroom Discipline Problems, Solving  
 Classroom Web Site, Creating a  
 Communication, Keys to Effective  
 Computer Skills for the Workplace  
 Constitutional Law: Bill of Rights  
 Construction Business Management, Successful  
 Consulting Practice, Start Your Own  
 CorelDRAW X3, Introduction to  
 Courtroom, Winning Strategy for the  
 Creating the Inclusive Classroom: Strategies for Success  
 Creative Classroom, The  
 Criminal Law, Introduction to  
 Crystal Reports 10, Introduction to  
 CSS and XHTML, Introduction to  
 Customer Service, Managing  
 Database Development, Introduction to  
 Debt Elimination Techniques That Work  
 Designing Effective Websites  
 Differentiated Instruction and Response to  
 Intervention Connection, The  
 Differentiated Instruction in the Classroom  
 Difficult People, Achieving Success with  
 Digital Photography, Discover  
 Disabilities, Empowering Students With  
 Distribution and Logistics Management  
 Drawing for the Absolute Beginner  
 Dreamweaver CS3, Introduction to  
 Dreamweaver CS4, Introduction to  
 eBay Drop Off Store, Start Your Own  
 eBay, Learn to Buy and Sell on  
 Effective Editing, The Keys to  
 Employment Law Fundamentals  
 European Art, Enjoying  
 Event, Wow, What a Great  
 Evidence Law  
 Explore a Career in a Dental Office  
 Explore a Career in Medical Coding  
 Explore a Career in Medical Transcription  
 Fiction Writing, Advanced  
 Finance, Personal  
 Flash CS4, Introduction  
 Forensic Science for Writers  
 French, Beginning Conversational  
 Fundraising Essentials, Nonprofit  
 GED Language Arts, Writing Test, Prepare for the  
 GED Math Test, Prepare for the  
 GED Preparation  
 Genealogy Basics  
 Get Funny!  
 GMAT Preparation  
 Grammar for ESL  
 Grammar Refresher  
 Grant Proposals, Writing Effective  
 Grant Writing Consultant, Becoming a  
 Grant Writing, A to Z  
 Grants, Get  
 GRE Preparation - Part 1  
 Green at Home, Going  
 Green at the Workplace, Going  
 Guided Reading and Writing: Strategies  
 for Maximum Student Achievement  
 Handling Medical Emergencies  
 Health and Healing, Introduction to Natural  
 Help Desk, Help for the  
 High Speed Project Management  
 HIPAA Compliance  
 Homeschool With Success  
 Human Resources Function, Understanding the  
 Hypnosis, Healing Through  
 Illustrator CS3, Introduction to  
 Illustrator CS4, Introduction to  
 InDesign CS3, Introduction to  
 InDesign CS4, Introduction to  
 Individual Excellence  
 Intermediate Java Programming  
 Internet in the Classroom, Using the  
 Internet Writing Markets, Introduction to  
 Internet, Navigating the  
 Introduction to Programming  
 Italian, Instant  
 Japanese, Conversational  
 Java Programming, Introduction to  
 Job Search, 12 Steps to a Successful  
 Journaling, Introduction to  
 Keyboarding  
 Kids on the Internet, Guiding  
 Language Development in Childhood, Enhancing  
 Leadership  
 Learning Disabilities, Teaching Students With  
 Learning Materials, Creating K-12  
 Life Story, Write Your  
 Linux, Introduction to  
 Listen to Your Heart, and Success Will Follow  
 Lose Weight and Keep It Off  
 LSAT Preparation - Part 1  
 Luscious, Low-Fat, Lightning-Quick Meals  
 Magazine Writing, The Craft of  
 Making Movies with Windows Vista  
 Making Movies with Windows XP  
 Manufacturing Applications  
 Manufacturing Fundamentals  
 Marketing Your Business on the Internet  
 Math Refresher  
 Medical Terminology: A Word Association Approach  
 Microsoft Access 2003, Introduction to  
 Microsoft Access 2007, Introduction to  
 Microsoft Excel 2003, Introduction to  
 Microsoft Excel 2007, Introduction to  
 Microsoft Expression Web, Introduction to  
 Microsoft FrontPage 2003, Introduction to  
 Microsoft Outlook 2003, Introduction to  
 Microsoft Outlook 2007, Introduction to  
 Microsoft PowerPoint 2003, Introduction to  
 Microsoft PowerPoint 2007, Introduction to  
 Microsoft Project 2003, Introduction to  
 Microsoft Project 2007, Introduction to  
 Microsoft Publisher 2003, Introduction to  
 Microsoft Publisher 2007, Introduction to  
 Microsoft Visio 2003, Introduction to  
 Microsoft Visio 2007, Introduction to  
 Microsoft Word 2003, Introduction to  
 Microsoft Word 2007, Introduction to  
 Money Management, Keys to Successful  
 Music Made Easy  
 Mystery Writing  
 Networking, Introduction to  
 Nonfiction Book, Write and Publish Your  
 Nonprofit Management, Introduction to  
 Nonprofit, Marketing Your  
 Nonprofit, Starting a  
 Nurse Consulting, Legal  
 Optical Assistant, Become an  
 Oracle, Introduction to  
 PC Security, Introduction to  
 PC Troubleshooting, Introduction to  
 Peachtree Accounting 2009, Introduction to  
 Perl Programming, Introduction to  
 Pharmacy Technician, Explore a Career as a  
 Photographing Nature with Your Digital Camera  
 Photography, Secrets of Better  
 Photoshop CS3, Introduction to  
 Photoshop CS4 for the Digital Photographer  
 Photoshop CS4, Introduction to  
 Photoshop Elements 6.0 for the Digital Photographer  
 Photoshop Elements 7 for the Digital Photographer  
 Photoshop Elements 8 for the Digital Photographer  
 PHP and MySQL, Introduction to  
 Physical Therapy Aide, Become a  
 Plants for Fun and Profit, Growing  
 Podcasting, Easy Classroom  
 Poetry, Pleasures of  
 Practical Ideas for the Adult ESL/EFL Classroom  
 Praxis I Preparation  
 Project Management Fundamentals  
 Publish It Yourself: How to Start and Operate  
 Your Own Publishing Business  
 Published, Beginner's Guide to Getting  
 Purchasing Fundamentals  
 Python 2.5 Programming, Introduction to  
 QuickBooks 2009, Introduction to  
 QuickBooks 2010, Introduction to  
 Real Estate Investing  
 Real Estate Law  
 Research Methods for Writers  
 Response to Intervention: Reading  
 Strategies That Work  
 Resume Writing Workshop  
 Romance Writing Secrets  
 Ruby Programming, Introduction to  
 Sales Management, Principles of  
 Sales Skills, Professional  
 SAT/ACT Preparation - Part 1  
 Science, Teaching Grades 4-6  
 Search Engine Positions, Achieving Top  
 Security, Advanced PC  
 Selling, Effective  
 Set Read!, Ready  
 Shy, Goodbye to  
 Singapore Math Strategies: Model Drawing  
 for Grades 1-6  
 Sitcom Writing, Breaking Into  
 Six Sigma: Total Quality Applications  
 Skills for Making Great Decisions  
 SMART Boards, Teaching Smarter With  
 Spanish in the Classroom  
 Speed Reading, Merrill Ream  
 Speed Spanish  
 SQL, Introduction to  
 Start and Operate Your Own Home-Based Business  
 Stock Options, Introduction to  
 Stocks, Bonds, and Investing: Oh, My!  
 Stocks, The Analysis and Valuation of  
 Supervision and Management I, Fundamentals of